

MSME - DI, MUMBAI

FORMAT FOR SUBMITTING INFORMATION BY PRIVATE INSTITUTIONS/NGOs WHICH OFFER SUPPORT SUCH AS PROVIDING VENUE/TRAINING EQUIPMENTS ETC. FOR TRAINING PROGRAMMES / EVENTS ORGANISED BY MSME-DI, MUMBAI

1	Name of the NGO / Institution	
2	Address	
3	Telephone Number	
4	Fax / Email, if any.	
5	Registration No. with State Govt. with date (Copy of registration certificate to be attached)	.
6	PAN number of Institution or Authorized representative (Photocopy to be enclosed)	.
7	Interested in supporting which programme	EDP / ESDP / MDP / State Vendor Development Programme / Seminar etc.
8	Infrastructure available with the Institute / NGO (eg. Hall/Furniture/Computer/Lab/Other Equipments such as sewing machines/workshops etc). Brief write up on the above points to be provided.	.
9	Availability of Faculty (Skilled Instructors) - A list of faculty with name, addresses, qualification and expertise to be annexed.	
10	In last two years, how many programmes sponsored/supported by Government Organisations* were organized in the Institution/NGO. * Eg. DIC, Banks, Universities, Local Self Government Bodies etc). A brief write up with supporting documents to be attached.)	
11	If the NGO/Institution has supported programmes organized by MSME-DI, Mumbai previously, does the Institute / NGO follow a practice of helping MSME-DI, Mumbai for tracing the successful cases / informing status of the trainees after training (if yes, mention a few cases with addresses)	
12	Any other Information	

Seal

Signature of Authorized Signatory